



NETWORKING & ENGINEERING TECHNOLOGIES, INC.

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE
PRICELIST**

IT Professional Services

Special Item No. 132- 51 Information Technology Services

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Office Address:

12700 Black Forest Lane Suite 300
Woodbridge, VA 22192
Telephone: (703)-897-0879
Fax: (703)-897-0728
E-mail: info@netengtech.com
Website: www.netengtech.com

Contract Number: GS-35F-0115U

Period Covered by Contract: 12/01/07 through 11/30/2017

Pricelist current through Modification PS-0009, dated August 21, 2014



On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address for GSA *Advantage!*® is: GSAAdvantage.gov.

FOR MORE INFORMATION ON ORDERING FROM FEDERAL SUPPLY SCHEDULES CLICK ON THE FSS SCHEDULES BUTTON AT FSS.GSA.GOV



TABLE OF CONTENTS

INFORMATION FOR ORDERING ACTIVITIES 2

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)

PROFESSIONAL SERVICES)..... 5

LABOR CATEGORY DESCRIPTIONS 10

GSA PRICELIST 19



INFORMATION FOR ORDERING ACTIVITIES

CUSTOMER INFORMATION:

1a. Awarded Special Item Number(s):

SIN	Description
132-51	Information Technology Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: **Not Applicable.**

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education. **See Pages 10-18.**

2. Maximum Order: **\$500,000.00**

3. Minimum Order: **\$100.00**

4. Geographic Coverage: **48 contiguous States and the District of Columbia**

5. Point of Production/Service: **As agreed upon between the Contractor and ordering activity**

6. Prices Shown Herein are Net: **(discount included)**

7. Dollar Volume Discount: **1%, \$250,000 minimum**

8. Payment Terms: **Net 30 days**

9. Government Purchase Cards: **are accepted.**

10. Foreign Items: **Not applicable**

11. Time of Delivery: **As agreed upon between the Contractor and ordering activity**

11b. Expedited Delivery: **Not applicable**

11c. Overnight/2-Day Delivery: **Not Applicable**

**11d. Urgent Requirements: Consult with Contractor****12. FOB Point: Not applicable**

**13. Ordering Address: Networking & Engineering Technologies, Inc.
12700 Black Forest Lane Suite 300
Woodbridge, VA 22192
Attention: Ronal Butler
Tel. No. (703) 897-0879
Email address: info@netengtech.com**

**14. Payment Address: Networking & Engineering Technologies, Inc.
12700 Black Forest Lane Suite 300
Woodbridge, VA 22192**

15. Warranty Provisions: Not applicable**16. Export Packing charges: Not applicable**

**17. Terms and conditions of Government Purchase Card Acceptance: Contact
N.E.T. for terms and conditions of Government Purchase Card
acceptance above micro-purchase threshold.**

18. Terms and conditions of rental, maintenance, and repair: Not applicable**19. Terms and conditions of installation: Not applicable****20. Terms and conditions of repair parts: Not applicable****20a. Terms and conditions for any other services: Not applicable****21. List of service and distribution points: Contractor or Customer Site****22. List of participating dealers: Not applicable****23. Preventive maintenance: Not applicable**

**24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or
reduced pollutants: Not applicable**

24b. Contact Networking & Engineering Technologies, Inc. for Section 508



compliance information. The EIT standards can be found at <http://www.section508.gov>

25. DUNS Number: 036394807

26. Networking & Engineering Technologies, Inc. is registered in the System for Award Management (SAM) database.



TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.***

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.



4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.



(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND

CONDITIONS ©COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I ©OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.



b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements – Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by –

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.



LABOR CATEGORY DESCRIPTIONS

SIN 132-51

Commercial Job Title: Senior Director

Minimum/General Experience: Minimum fifteen years progressive experience, five years at the senior management level.

Functional Responsibility: Provides technical leadership, planning, and implementation for the procurement and management of information technology contracts. Develops and enforces work standards, provides quality assurance, assigns contractor schedules, and communicates goals, objectives, and policies. Directs financial management and administrative activities, such as budgeting, financial reporting, as well as manpower and resource planning.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering or Business Administration

Commercial Job Title: Technical Expert

Minimum/General Experience: Minimum twelve years' experience in the field of expertise

Functional Responsibility: Provides and applies technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, and implementation advice on exceptionally complex problems that necessitate high-level knowledge of the subject matter for effective implementation

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: PROGRAM MANAGER

Minimum/General Experience: Minimum of twelve years' experience with demonstrated ability in the management of large projects for a minimum of eight years. The Program Manager shall have a demonstrated ability to manage large-scale system design, development, testing, implementation, operations, and maintenance effort encompassing a large staff including specialty and line managers, senior technical personnel, clerical staff, and system operators. Knowledge of the use of contemporary project management tools is essential. Must have command of the core principles of effective management, including effective delegation, ownership, responsibility development, and tracking.

Functional Responsibility: Responsible for the overall contract performance. Manages substantial program/technical support operations involving multiple project/task orders and personnel at diverse locations. Organizes, directs, and coordinates planning and execution of all program/technical support activities.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**Commercial Job Title: PROJECT MANAGER II**

Minimum/General Experience: Ten years in project management. Experience includes progressively increasing responsibilities in information systems design and management

Functional Responsibility: Responsible for the overall management of more than one task order and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Manages a diverse group of functional activities, subordinate groups of technical and administrative personnel. Provides business, technical, and personnel management across multiple projects, such as engineering studies, computer applications, and systems development.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Commercial Job Title: PROJECT MANAGER I

Minimum/General Experience: Eight years in project management. Experience includes progressively increasing responsibilities in information systems design and management.

Functional Responsibility: Responsible for the overall management of the specific task order and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Manages a diverse group of functional activities, subordinate groups of technical and administrative personnel. Provides business, technical, and personnel management across multiple projects, such as engineering studies, computer applications, and systems development.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Commercial Job Title: PROJECT COORDINATOR

Minimum/General Experience: At least two years' experience in software development, project scheduling and monitoring. Possesses ability to inter-phase with all levels of personnel involved in project implementation. Must have a working knowledge of project tracking software/tools.

Functional Responsibility: Coordinates controls and expedites the flow of activities in the software development process. Prepares work activity schedules and prepares reports on project progress. Ensures that all project inputs/resources are available in required quantities and at the required time.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: SUBJECT MATTER EXPERT II

Minimum/General Experience: Minimum ten years' experience in the field of expertise: networking, security, systems development, systems programming or database administration. Work performed requires a broad range of skills, knowledge, and creativity.

Functional Responsibility: Provides technical leadership and consultation in the areas of architecture, application design, systems programming, system integration, and/or database management OR the analysis, development, and operational support of highly complex technologies affecting multiple infrastructure areas. Performs a variety of tasks; Leads and directs the work of others.



Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: SUBJECT MATTER EXPERT I

Minimum/General Experience: Minimum eight years' experience in the field of expertise: networking, security, systems development, systems programming or database administration. . Work performed requires a broad range of skills, knowledge, and creativity.

Functional Responsibility: Provides technical leadership and consultation in the areas of architecture, application design, systems programming, system integration, and/or database management OR the analysis, development, and operational support of highly complex technologies affecting multiple infrastructure areas. Performs a variety of tasks; Leads and directs the work of others.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: APPLICATIONS DEVELOPER II

Minimum/General Experience: At least eight years increasing level of complexity of applications developed.

Functional Responsibility: Applies knowledge of programming techniques and computer systems to write a computer program to perform various tasks in accordance with the specifications agreed with the client. Develops applications, system operating procedures, and technical manuals. Carries out security and technical system setup, configuration and administration of applications. Provides technical direction to other software developers. Also functions as task leader.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: APPLICATIONS DEVELOPER I

Minimum/General Experience: At least six years increasing level of complexity of applications developed.

Functional Responsibility: Applies knowledge of programming techniques and computer systems to write a computer program to perform various tasks in accordance with the specifications agreed with the client. Develops applications, system operating procedures, and technical manuals. Carries out security and technical system setup, configuration and administration of applications.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: WEB ANALYST III

Minimum/General Experience: Minimum of six years related experience.

Functional Responsibility: Designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

**Commercial Job Title: WEB ANALYST II**

Minimum/General Experience: Minimum of four years related experience.

Functional Responsibility: Designs and builds web pages using a variety of graphics software applications, techniques, and tools.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: WEB ANALYST I

Minimum/General Experience: Minimum of six months related experience.

Functional Responsibility: Maintains existing web sites and applications enhancing functionality to meet business and security requirements.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: SYSTEMS ANALYST II

Minimum/General Experience: Minimum of seven years, of which at least five years must involve these specialized areas: Analysis and design of business applications on complex systems for large-scale computer systems, database management, use of the programming languages such as C/C++, Adam, Visual Basic, and various development tools. Knowledge of current storage and retrieval methods, systems analysis experience designing technical applications on computer systems, and demonstrated ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs

Functional Responsibility: Sets operational specifications and formulates and analyzes software requirements. Develops complete specifications to enable computer programmers to prepare required programs. Applies principles and techniques of computer science, engineering, and mathematical analysis. Trains staff and users to work with computer systems and programs.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: DATABASE ANALYST III

Minimum/General Experience: Requires a minimum of six years' experience, of which at least four years must be specialized. Specialized experience includes: demonstrated experience with data base design and system analysis, current operating systems software internals and data manipulation languages.

Functional Responsibility: Manages the development of database projects. Plans and budgets for staff and database resources. Prepares studies and gives presentations on current data communications and database management/structure.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

**Commercial Job Title: DATABASE ANALYST II**

Minimum/General Experience: Requires a minimum of four years' experience, of which at least four years must be specialized. Specialized experience includes: demonstrated experience using current DBMS's technologies, application design utilizing various DBMS and experience with DBMS internals

Functional Responsibility: Performs data analysis, database design, development activities, and implementation. Performs database restructuring activities. Works with users and information systems development staff to determine data storage and access requirements.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: DATABASE ANALYST I

Minimum/General Experience: Requires two years' experience, of which at least one year must be specialized. Specialized experience includes: demonstrated experience using current DBMS technologies, application design utilizing various DBMS and experience with DBMS internals.

Functional Responsibility: Provides technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated used requirements. Reviews design of existing databases.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: PROGRAMMER

Minimum/General Experience: Requires a minimum of two years' experience, of which at least two years must be specialized. Specialized experience includes: experience as an n applications programmer on data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under only general direction.

Functional Responsibility: Tests, debugs, and refines the computer software to produce the required product. Modifies existing programs to comply with business/organization requirements. Specifies users and user access levels for each segment of the database.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: IT SPECIALIST II

Minimum/General Experience: At least six years progressive experience in information technology

Functional Responsibility: Develops and modifies complex systems and develops subsystems to enhance the overall operational system. Exercises analytical techniques when gathering information from users, defining work problems, designing a system of computer programs and developing procedures to resolve the problems. Sets operational specifications and formulates and analyzes software requirements

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

**Commercial Job Title: IT SPECIALIST I**

Minimum/General Experience: At least four years progressive experience in information technology

Functional Responsibility: Provides technical assistance to computer system users. Answers questions or resolves computer/network problems for clients in person, via telephone or from remote location. May provide assistance concerning the use of computer hardware and software, including printing, installation, word processing, electronic mail, and operating systems.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: SYSTEMS ENGINEER II

Minimum/General Experience: A minimum of five years of progressively more difficult systems experience with four years' experience in architecting large scale business systems; a minimum of five years' experience involving database, batch, interactive, and/or LAN based business systems.

Functional Responsibility: Under general direction, formulates and defines specifications for complex operating software programming applications or modifies/maintains complex existing applications using engineering releases and utilities from the manufacturer. Designs, codes, tests, debug, and document those programs. Responsible for applications dealing with the overall operating system, such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: SYSTEMS ENGINEER I

Minimum/General Experience: A minimum of three years of progressively more difficult systems experience with two years' experience in architecting large scale business systems; a minimum of three years' experience involving data base, batch, interactive, and/or LAN based business systems

Functional Responsibility: Researches, designs, develops tests and documents operating systems-level software, compilers, and network distribution software. Provides technical solutions for routine to complex engineering studies, and applications. Modifies/maintains existing applications using engineering releases or utilities from the manufacturer.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering

Commercial Job Title: ORGANIZATION ANALYST

Minimum/General Experience: Proven change management leadership experience for a large scale process redesign or system integration project. Minimum six years' experience in change management, ergonomics, skills analysis, performance measurement, and productivity analysis.

Functional Responsibility: Primary responsibility is to ensure readiness for technical changes, such as implementation or utilization of new modules or upgrade projects. This responsibility includes positioning the helpdesk to support implementations and upgrades. It is critical that this position is a key partner in minimizing risk associated with change, especially change due to major IT projects. Conducts



organizational studies and evaluations, designs organizational structures; Conducts work simplification and measurement studies to assist the client in defining process changes and systems integration requirements.

Minimum Education: Bachelor's Degree in Management or Business

Commercial Job Title: BUSINESS ANALYST I

Minimum/General Experience: Requires six years' experience in business and technical requirements analysis, elicitation, modeling, verification and methodology development. Experience supporting the design, development, and implementation of software and hardware solutions, systems, or products.

Functional Responsibility: Under general supervision, formulates and defines systems scope and objectives through research and fact-finding combined with an understanding of applicable business systems and industry requirements. With this knowledge, develops or modifies moderately complex information systems. Includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary.

Minimum Education: Bachelor's Degree in Management or Business, Computer Science or Management Information Systems

Commercial Job Title: BUDGET ANALYST

Minimum/General Experience: At least three years related experience.

Functional Responsibility: Provides financial/business lead support in the areas of: IT project management and contract performance measurement including policy interpretation, requirements analysis, planning and administration, cost estimating, proposal evaluation, control systems implementation, compliance reviews, performance monitoring, data analysis, and status reporting. Analyzes contractor performance trends and prepares completion forecasts.

Minimum Education: Bachelor's Degree in Finance, or Accounting

Commercial Job Title: DOCUMENT ANALYST II

Minimum/General Experience: Minimum of two years' experience. Work experience as a document analyst / data analyst / encoder / computer operator. Knowledge in data encoding and analysis; experience handling publications (journals, books, magazines), litigation support documents (legal papers) or financial documents (banking, mortgage) QA functions (proofreading, editing).

Functional Responsibility: Reviews the work of other Document Analysts for completeness, accuracy, and format. Provides technical information and explanation on specific issues encountered in reports being analyzed on a daily basis.

Minimum Education: Associates Degree

**Commercial Job Title: DOCUMENT ANALYST I**

Minimum/General Experience: Minimum of one year experience in data encoding and analysis.

Functional Responsibility: Reviews and reads through documents to obtain and summarize information in these documents, for entry into an information database. Exercises some judgment in determining which information to flag for further action/investigation. Prepares report summary in a specified format.

Minimum Education: Associates Degree

Commercial Job Title: COMPUTER OPERATOR III

Minimum/General Experience: At least four years related experience, two of which are in a supervisory capacity.

Functional Responsibility: Monitors and controls electronic computer and peripheral electronic data processing equipment to process data according to defined guidelines. Enters commands at a computer terminal and sets controls on computer and peripheral devices. Monitors computer processing operations and responds to operating and error messages. Troubleshoots computer problems to a limited degree. Schedules and coordinates tasks with other computer operators.

Minimum Education: High School Diploma

Commercial Job Title: COMPUTER OPERATOR II

Minimum/General Experience: At least three years related experience in computer operations.

Functional Responsibility: Monitors and controls electronic computer and peripheral electronic data processing equipment to process data according to specific operating instructions. May enter commands at a computer terminal and set controls on computer and peripheral devices. Monitors computer processing operations and responds to operating and error messages.

Minimum Education: High School Diploma

Commercial Job Title: COMPUTER OPERATOR I

Minimum/General Experience: At least two years related experience in computer operations.

Functional Responsibility: Monitors and controls electronic computer and peripheral electronic data processing equipment to process data according to specific operating instructions. May enter commands at a computer terminal and set controls.

Minimum Education: High School Diploma

Commercial Job Title: GENERAL CLERK II

Minimum/General Experience: Minimum three years specialized experience in an information systems environment. Advanced knowledge of fundamental computer applications.



Functional Responsibility: Performs daily administrative support tasks such as coordinating documentation for IT projects. May be required to prepare standard technical reports that require summarizing and organizing information. Works under general supervision.

Minimum Education: High School Diploma

Commercial Job Title: GENERAL CLERK I

Minimum/General Experience: Requires basic knowledge of fundamental computer applications, with one year experience in an information systems environment.

Functional Responsibility: Performs daily administrative support tasks such as maintaining project files & processing technical reports; responds to routine questions/requests. Works under close supervision.

Minimum Education: High School Diploma

Commercial Job Title: DATA ENTRY CLERK

Minimum/General Experience: Typically required to work under close supervision and direction. One year experience in data entry and verification.

Functional Responsibility: Performs data entry via on-line data terminal or similar device, verifies data entered where applicable. Works under close supervision.

Minimum Education: High School Diploma

**GSA PRICELIST****SIN 132-51**

Prices current through Mod PS-0009

LABOR CATEGORY	NEW GSA RATE with IFF
Senior Director	\$222.15
Technical Expert	\$195.06
Program Manager	\$132.66
Project Manager II	\$120.30
Project Manager I	\$107.62
Project Coordinator	\$76.92
Subject Matter Expert II	\$123.60
Subject Matter Expert I	\$115.55
Applications Developer II	\$128.93
Applications Developer I	\$112.86
Web Analyst III	\$101.39
Web Analyst II	\$91.59
Web Analyst I	\$56.85
Systems Analyst II	\$124.72
Database Analyst III	\$115.10
Database Analyst II	\$106.25



LABOR CATEGORY	NEW GSA RATE with IFF
Database Analyst I	\$92.15
Programmer	\$79.22
IT Specialist II	\$96.19
IT Specialist I	\$93.97
Systems Engineer II	\$101.09
Systems Engineer I	\$87.25
Organization Analyst	\$110.51
Business Analyst I	\$103.76
Budget Analyst	\$80.55
Document Analyst II	\$63.01
Document Analyst I	\$43.35
Computer Operator III	\$38.77
Computer Operator II	\$36.44
Computer Operator I	\$35.20
General Clerk II	\$31.58
General Clerk I	\$29.40
Data Entry Clerk	\$28.07